



Consent for TELUS to Use Your Criminal Record Check Verification* Contractor - Attestation Letter Program

Your eligibility for a work assignment or access privileges with a TELUS company is conditional upon:

1. The vendor that is providing TELUS with your services (the "Vendor") providing TELUS with an attestation that you do not have a criminal history; or
2. If you do have a criminal history, TELUS will review your criminal history and assess whether you can nonetheless be security cleared. The existence of a criminal record or conviction will not necessarily preclude you from consideration of assignment with TELUS. Details of the offence are requested to enable TELUS to determine whether the offence is related to your intended assignment.
3. The criminal records check results for either 1 or 2 above, must reflect most recent 12 months and your last 3 years of residency. TELUS reserves the right to take appropriate action with respect to the results of the criminal record check.

BY SIGNING THIS FORM, I acknowledge that I have consented to:

1. The Vendor or the company it uses for such purposes providing TELUS with:
 - a. An attestation that I do not have a criminal history based on the checks completed by the Vendor; or
 - b. The results of the criminal history check if I do have a criminal history.
2. TELUS collecting and using the information its receives from the Vendor or the company that it uses about my criminal history to assess my eligibility for a work assignment or access privileges with a TELUS company
 - a. TELUS' retaining the information received from the Vendor, provided that such materials will not be retained for longer than is reasonably necessary for the above purposes, to a maximum of 5 years. I understand that my information may be shared on a confidential as needed basis, as part of audit process.
 - b. TELUS periodically performing an audit of the information / documents in the Vendor's records about my criminal history check to ensure that the Vendor has met TELUS' security requirements

I HEREBY AGREE THAT I have read and do understand all parts of this consent form and that the information provided by me in this form is true and correct.

Signature (hand-written required): _____

Full Legal Name (normally the same as on the government-issued photo identification to be submitted):

Surname: _____

First Name: _____ Middle: _____

Current Address (Number/Street/City/Province/State/Country/Postal Code or Zip Code):

Date: _____ (yyyy/mm/dd)

Security Regulations Agreement for TELUS Contractors

1. TELUS Corporate Security must provide a security clearance to all individuals who are engaged as contractors and/or who seek access privileges with a TELUS company.
2. Once access has been granted, the individual may only access TELUS information, computer systems, buildings or facilities to the extent that permission has been granted by TELUS. The capability to access information or access a building and facility does not imply permission for such access.
3. The individual must not disclose to any third party, without the prior consent of TELUS, any work products including documents, information, or programs provided by TELUS or produced for TELUS by the individual.
4. The individual must protect his/her terminal(s) or computer viewing device against unauthorized use.
5. The individual must protect log-on IDs and passwords against unauthorized use or disclosure.
6. Passwords assigned to the individual must not be shared without written approval from TELUS. Passwords suspected of being known by unauthorized personnel must be changed immediately.
7. Any suspected security violations such as unauthorized use of terminals, log-on IDs and passwords, or unauthorized access to the individual's data files must be reported by the individual to his/her manager immediately. Confirmed security violations must be reported to TELUS Corporate Security.
8. Access to TELUS buildings or facilities by non-TELUS companies for the purpose of installing and/or maintaining equipment not belonging to TELUS will be provided with an escort at all times, unless other arrangements have been agreed upon. It is the responsibility of the cardholder to contact the appropriate TELUS control center to make access/escort arrangements.
9. Should access privileges be used at any time for gaining unauthorized access to TELUS information, computer systems, buildings or facilities, access privileges will be revoked immediately and reported to TELUS Corporate Security to determine if other legal action will be pursued.
10. Upon receipt of a TELUS internal system access ID, the individual must immediately review and thereafter comply with all applicable Corporate Security Policies published at <http://habitat.tmi.telus.com/collaborate/display/corpsec/Policies>

ACKNOWLEDGEMENT BY INDIVIDUAL I have carefully read the above security regulations. I understand them and agree to comply with them.

PRINT Legal Name: _____

Signature (hand-written required): _____

Date: _____ (yyyy/mm/dd)